

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: OCTOBER 2017 - JANUARY 2018

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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October 2017

Children & Families

Cabinet Response to the Children & Young People Scrutiny Committee Report on FGM	To provide a response to the Children & Young People Scrutiny Committee Report on FGM			Cabinet
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Education, Employment & Skills

Developing the Education Estate	<p>The Council submitted its revised 21st Century School Band A Programme of Projects to the Welsh Government in 2014. Band A funding is due to complete in March 2019 with Band B investment to start in April 2019.</p> <p>Officers have undertaken a significant needs analysis and prioritisation process including data and information relating to the demographics across the city, school facilities and their condition along with schools standards data and input from the Stakeholder Reference Group (SRG) and independent consultants with specific elements of expertise relevant to planning this scale and type of investment programme.</p> <p>The SRG is composed of school headteachers from across the nursery, primary and secondary school age range and incorporating representatives from all sectors including English-medium community schools, Welsh-medium community schools and church</p>	Amber	<p>A Stakeholder Reference Group (SRG) has been consulted as part of the needs analysis and prioritisation process.</p> <p>In the event any of the priorities set out in the bid would necessitate significant change and statutory consultation a range of stakeholders</p>	Cabinet
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	<p>schools.</p> <p>This submission to the Welsh Government reflects the outcome of the process including those needs which are highlighted as being priorities for development between April 2019 to March 2024 as part of the 21st Century Schools Band B investment programme as part of a wider strategy for investment in the Education estate across Cardiff.</p>		would be consulted in line with the SOP code.	

Cabinet response to the Children and Young People's Scrutiny report on School Term Times	To provide a response to the Children and Young People's Scrutiny report on School Term Times	Green		Cabinet
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Finance, Modernisation & Performance

Mental Health Policy and Mental Health Managers Guide	<p>The Policy and its guidance are new to the Council and a positive step towards making Cardiff a better place to work. They are part of the Council's commitment to promoting and maintaining the mental health and wellbeing of all employees through workplace practices, and encourage employees to take responsibility for their own mental health and wellbeing.</p> <p>The policy aims to:</p> <ul style="list-style-type: none"> • Build and maintain a workplace environment and culture that supports mental health and wellbeing and prevents discrimination. • Increase employee knowledge and awareness of mental health and wellbeing issues and behaviours. 	Green		Cabinet
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	<ul style="list-style-type: none"> Reduce stigma around depression and anxiety in the workplace, and all forms of mental health illness. Facilitate employees active participation in a range of initiatives/activities that support mental health and wellbeing. <p>This guidance is designed to provide practical assist to line managers in dealing with an employee's disclosure about mental health concerns.</p> <p>The policy and guidance will also contribute to the proactive and management of absence.</p>			

Response to the Consultation on electoral reform	To respond to the consultation on Electoral reform	Green		Cabinet
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Cardiff Council Statutory Improvement Report	This report is a statutory document that the Council must produce each year as a reflection of its performance and activities in the previous financial year (2016-17) in line with the Corporate Plan. The report must be publically available by 31st October each year on the Council's website; in order to satisfy the requirements of the Auditor General for Wales.	Green		Cabinet
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Housing & Communities

Package deal with Cadwyn Housing Association for the delivery of 30 new	The council has an opportunity to enter into a 'land deal' with Cadwyn Housing Association (known as a Package Deal) for the construction and delivery of 30 flats at Courtenay Road in Splott for an agreed price. Cadwyn own the site and have a planning consent	Green	The cabinet member for Housing and Communities	Cabinet
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council flats at the Courtenay Road, Splott	<p>for 10 x 1 bed flats and 20 x 2 bed flats. Cadwyn will manage the project and enter into a build contract with a developer and hand the properties over to us once complete. This will be a fixed price contract and Cadwyn will manage all aspects of the build.</p> <p>A planning permission was issued on 15th June 2017, and all apartments are designed to Welsh Government Design Quality Requirements (DQR).</p> <p>Should the recommendation be approved, work on site will commence before the end of this year handover of the flats anticipated in the 2018/19 financial year.</p>		has been consulted on this proposal as have Ward Members.	

Social Care, Health and Well-being

Proposal to Develop a Regional Social Care Training Unit for Cardiff and Vale of Glamorgan	The report seeks agreement from Cabinet to regarding the operational model for delivering a regional WDTU, including the proposed governance arrangements for the unit and the financial arrangements	green		Cabinet
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2 November 2017

Clean Streets, Recycling & Environment

Shared Regulatory Services Annual report	To enable the Cabinet to receive and note the Shared Regulatory Services Annual Report 2016-17.	Green		Cabinet
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Finance, Modernisation & Performance

Cardiff Council Annual Complaints Report 2016 - 17	<p>The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year.</p> <p>This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented.</p> <p>Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such as the number of complaints being upheld.</p>	Green		Cabinet
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2018/19 Budget Proposals for Consultation	To consider Budget proposals for consultation	Green		Cabinet
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Treasury Management Mid year report	To inform members of the Council's Treasury Management activities since 1st April 2017 and the position as at 30th September 2017.	Green		Cabinet Council

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16 November 2017

Leader

Delivering Capital Ambition	To outline the arrangements that will support the delivery of the Administration's Capital Ambition statement and respond proactively to the key financial and organisational challenges that dominate the medium term planning horizon of the Council;	Amber		Cabinet
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Housing & Communities

Development of a City Wide Employability Provision	To set out proposals for development of a City Wide response to Employability Provision and improving Involvement and Participation opportunities for Communities post Communities First closure.	Amber	Public Consultation will be undertaken during July with a mixture of online and stakeholder engagement, report will be available by Mid-August	Cabinet
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Night time economy	<p>This Partnership Strategy has been developed to manage and , shape the growth of Cardiff's Night Time Economy. It aims to make the night time economy safe and welcoming, by focussing on three priority areas:</p> <ul style="list-style-type: none"> • Movement in and around the night time economy • Prevent crime and disorder in the night time economy • A safe and welcoming night time economy for all 	green	The following organisations and boards have been engaged and consulted on the development of the strategy :	Cabinet
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			<ul style="list-style-type: none"> • Safer & Cohesive Communities Programme Board • Executive Public Services Board • Legal Services • South Wales Police • Cardiff & Vale University Health Board • Cardiff BID • Shared Regulatory Services • Licensee Forum 	

Education, Employment & Skills

<p>School Admission Arrangements 2019/20</p>	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p> <p>The School Admission Arrangements must be determined for implementation in September 2019.</p> <p>Prior to agreeing the aforementioned arrangements the Council is</p>	<p>Amber</p>	<p>A range of stakeholders will be consulted as part of the annual admission arrangements consultation.</p>	<p>Cabinet</p>
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	<p>required to conduct annual consultation. On undertaking this process in 2016/17 stakeholders expressed that they wanted further consideration of additional/alternate criteria. As such Cabinet agreed to authorise officers to consider further the Council's school admission arrangements including wider research into alternative options and the impact of each, in advance of consultation on the Council's School Admissions Policy 2019/20.</p> <p>The Cabinet report will set out the outcome of this research and the proposed admission arrangements for 2019/20 following consideration of the outcomes prior to consultation which must take place between 1 September 2017 and 1 March 2018.</p>			
<p>School Organisation Proposals: The provision of English-medium primary school places in the Adamsdown and Splott wards</p>	<p>At its meeting on 21 November 2016 the Cabinet agreed to authorise officers to:</p> <ul style="list-style-type: none"> • seek the agreement of Welsh Ministers of the proposed modification to an agreed school organisation proposal to increase the capacity of Moorland Primary School from 2FE to 3FE from September 2017. • review projections and demand for English-medium primary school places in the area to inform the future progress of the proposed expansion of Moorland Primary School. <p>Implementation of the proposal was subsequently deferred to September 2018.</p>	Amber		Cabinet

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	Pupil projections have now been updated and indicate that the predicted rise in pupil numbers has not materialised and that the proposed increased in provision at Moorland Primary School is no longer needed.			

Finance, Modernisation & Performance

Quarter 2 Performance Report	This report presents a summary of the Council's performance for Quarter 2 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
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Month 6 Budget Monitoring Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first six months of the financial year.	GREEN		Cabinet
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Senior Management Arrangements	To seek Cabinet approval for an amended senior management structure in line with the new Administration's statement of priorities – Capital Ambition - and the pending retirement of the Director of Social Services.	Green	Consultation has been undertaken with Senior Managers, Trade Unions and Scrutiny	Cabinet
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Investment & Development

Delivery of the new bus station	The report will be to update Cabinet on the business plan for the development of the new bus station and to agree the necessary next	Amber		Cabinet
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	steps.			
Train Station Business Plan	To update Cabinet on proposals for the redevelopment of Cardiff Central Station and provide an overview of the business plan for redevelopment.	Amber	Engagement with key stakeholders, including regional stakeholders	Cabinet
Review of the Council's Commercial Venues	The report will outline a new approach to the management of the Council's commercial venues.		Engagement with key stakeholders.	Cabinet
Multi Purpose Arena Update	To update Cabinet on the outline business plan for the development of the Multi Purpose Arena project and to seek appropriate delegations to progress the proposal.	Amber	Market engagement	Cabinet

Strategic Planning & Transport

Supplementary Planning Guidance	<p>To consider Supplementary Planning Guidance relating to:</p> <ul style="list-style-type: none"> • Residential Extensions and Alterations • Infill Sites • Safeguarding Business and Industrial Land and Premises • Food Drink and Leisure Uses • Childcare Facilities • Green Infrastructure • Planning for Health 	Amber	<p>Consultation on the SPGs is in line with the LDP Community Involvement Scheme. Consultation included the following:</p> <ul style="list-style-type: none"> • A 6 weeks public consultation 	Cabinet
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			<p>period</p> <ul style="list-style-type: none"> • A public notice in the local press to notify anyone with an interest • Copies of the documents were made available to view in all Cardiff Libraries, County Hall and on the Council website. <p>In addition to Councillors were notified about the current SPG consultation and an email/letter notification was sent out to consultees on the SPG Consultation List – this list included the formal LDP consultees and anyone else who has requested to be kept informed of SPG consultations, including</p>	

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			businesses, interested groups and individuals.	
Response to Scrutiny report entitled S106 Funding for the Development of Community Projects	To respond to the report of the Environmental Scrutiny Committee entitled Management of Section 106 Funding for the Development of Community Projects.	Green		Cabinet

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14 December 2017

Culture and Leisure

Library Historical Collections				Cabinet
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Finance, Modernisation & Performance

Corporate Risk Register Mid Year Review	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2017. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber		Cabinet
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Calculation of Council Tax Base 2018/19	To consider the Council Tax Base for 2018/19	Green		Cabinet
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Investment & Development

Core Office Accommodation Business Case		Amber		Cabinet
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18 January 2018

Housing & Communities

Homelessness & Housing Need	<p>To update Cabinet on</p> <ul style="list-style-type: none"> • The level of housing need in the city • The progress in changing the approach to homelessness since the introduction of the new Housing Wales Act <p>To consider alternative options for meeting housing need.</p>	Amber	Consultation will be undertaken with key partners /stakeholders about the proposals ahead of the report being considered at Cabinet.	Cabinet
Recommissioning of Housing and Support Services for Young People	To seek approval for the recommissioning of a range of housing and support services for young people.	AMBER		Cabinet

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15 February 2018

Finance, Modernisation & Performance

Quarter 3 Performance Report	This report presents a summary of the Council's performance for Quarter 3 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
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Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	Green		Cabinet
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Budget 2018/19	To consider the Council's budget for 2018/19			Cabinet Council
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Investment & Development

City Masterplan	The report will present a series of masterplans covering key areas of the city			Cabinet
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Phase 2 Delivery Plan for ISV	The report will outline proposals for next steps and seek to delegate authority to progress the delivery plan	Green		Cabinet
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